SHAHEED CAPT D K KHOLA TECHNICAL CAMPUS

MANDATORY DISCLOSURE

Name Of the institution	Shaheed Capt D K Khola Technical Campus
Address of institution	VPO Zainabad, Rewari (Haryana) 123411
Phone number	01281-248530
Email	khola.satish@gmail.com
Website	www.kholatechnicalcampus.in
Name and address of Trust	Shaheed Capt D K Khola Educational & Charitable Trust, Zainabad, Rewari
Phone Number	9416382959
Email	Khola.satish@gmail.com
Website	www.kholatechnicalcampus.in
Name of Principal	Ms. Bhavna Yadav
Address	Behror, Alwar (Rajasthan)
Phone number	8816024291
E-Mail	Bhavnayadav86@gmail.com
Name of Affiliating Board /University	HSBTE
Governance	

Members of the Board and their brief background

Particulars	Designation in the Board
Smt. Banarsi Devi	Chairman
Sh. Satish Kumar	Vice - Chairman
Dr. V.S Rathor	Member
Dr. Ajit Singh Yadav	Member
Sh. Rahpal	Member
Sh. Indraj Bhardwaj	Member
Sh. Deshraj	Member
Sh. Sandeep Kumar	Member
Ms. Arti	Member
Sh. Sunderpal	Member

Members of Academic Advisory Body

Particulars	Designation in the committee
Sh. Satish Kumar	Chairman
Ms. BhavnaYadav	Member
Dr. Parbhakar Verma	Member
Dr. Manoj Medal	Member

Frequently of the Board Meeting and Academic Advisory Body	Board & Academic Advisory Body meetings are generally held minimum twice a year.

Organizational chart and processes

Principal (DK Pharma) → HOD → Co- Ordinator → Faculty

Nature and Extent of involvement of	Regular meeting of faculty are taken for

Faculty and students in academic affairs/improvements	reviewing & considering the various points of improvements in academic activities. Students are involved in various activities like Wall magazine, College magazine, Seminars & Quiz etc..
Mechanism/ Norms and Procedure for democratic/ good Governance	For good governance at the start of every academic session, four student class representatives are selected by the students comprising of two boys & two girls in each section. These students class representatives give a continuous feedback on teaching learning process and other academic activities from time to time to the Principal/HOD/Coordinator. Those students who fail to convey their individual grievances to the student class representatives are facilitated to put their application regarding the same in the suggestion box meant for the purpose.
Student Feedback on Institutional Governance/ Faculty performance	The Institute has developed the Feedback form which is filled and submitted by each student at the end of each academic session.
Grievance Redressal mechanism for Faculty, staff and students	The Statutory Grievance Redressal Committee (GRC) is Established by the Institute as per Clause 1 of section 23 of the AICTE Act, 1987 (52 of 1987) AICTE.
Establishment of Anti Ragging Committee	The Anti Ragging Committee have been constituted by the Institute for the prevention and prohibition of ragging as per regulations of AICTE on dated 07.10.2020.
Establishment of Online Grievance Redressal Mechanism	Institute has online Grievance Redressal System of edugrievance as per AICTE norms **Available**
Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University	**NA**
Establishment of Internal Complaint Committee (ICC)	The internal complaint committee has been constituted by the Institute as per Section-4 of All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Woman Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016 vide No. F.AICTE/WH/2016/01 dated 10th June , 2016.

Establishment of Committee for SC/ST	Institute has constituted the Committee for SC/ST as per the guidelines of AICTE/PCI
Internal Quality Assurance Cell	The internal complaint committee has been constituted by the Institute as per Section-4 of All India Council for Technical Education
Programmes	
Name of Programmes approved BY PCI	D. Pharmacy
Name of Programmes Accredited	Not Eligible
Status of Accreditation of the Courses	Not Eligible
Total number of Courses	6
For each programme the following details are to be given	
Name	D. Pharmacy, Electrical Engg, Mech. Engg, ECE, Civil, Engg, DMLT, Pharmacy
Number of seats	D.Pharmacy –60, Electrical 30, Mech-30, ECE-30, Civil-30, DMLT-30
Duration	D.Pharmacy – 02 Years Diploma Engg.-02 Years
Cut off marks/rank of admission during the last three years	D.Phamacy 60% Diploma Engg. 50%
Fee	Total: Rs. 50900/-* per annum * Subject to approval by the competent authority.
Placement Facilities	Placement committee constituted
Campus placement in last three years with minimum salary, maximum salary and average salary	**NA**
Name and duration of programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their approval. If there is Foreign Collaboration, give the following details:	**Not Applicable**
Details of the Foreign University	
Name of the University	
Address	
Website	
Accreditation status of the University in its Home Country	
Ranking of the University in the Home Country	
Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country	
Nature of Collaboration	
Conditions of Collaboration	
Complete details of payment a student has to make to get the full benefit of Collaboration	
For each Programme Collaborated provide the following:	
Programme Focus	
Number of seats	
Admission Procedure	
Fee	

Placement Facility	
Placement Records for last three years with minimum salary, maximum salary and average salary	
Whether the Collaboration Programme is approved? If not whether the Domestic/Foreign University has applied for approval	

Faculty

Permanent faculty	07
Adjunct faculty	0
Permanent faculty: student ratio	1:15
No. of Faculty employed and left during the last three years	Employed -7 Left-05

Profile of Principal

Name	Mr. Santosh Kumar
Date of Birth	15/05/1988
Education Qualifications	M. Pharm.
Work Experience	6 Years
Teaching	6 Years
Area of Specialization	Pharmaceutical Chemistry
Courses taught at Diploma/ Under Graduate/ Post Graduate	Pharmaceutical Sciences Subjects

No. of papers published

Master	Nil
Ph.D.	Nil
Research Publications	Nil

Branch wise list Faculty members:

Name of theFaculty	Designation	Qualification	Specilization
Ms. Bhavna Yadav	Principal	M.Pharma	Pharmaceutical Chemistry
Mr. Manish Kumar	HOD	M.Pharm.	Pharmaceutical Chemistry
Ms. Poorva	Asssistant Professor	M.Pharm	Pharmacology
Mr. Ankit	Lecturer	B.Pharm	Pharmaceutical Chemistry
Ms. Abhay Nasa	Lecturer	B.Pharm	Pharmaceutics
Mr. Ashish Sharma	Assistant Professor	M.Pharm	Pharmaceutical
Ms Deepika	Assistant Professor	M.Pharm	Pharmaceutics

Fee	
Details of fee, as approved by State Fee Committee, for the Institution	50900* Clarification Note: - Presently, the Institute is charging a provisional fee structure, as it has initiated a litigation regarding the fees in the

		Punjab & Haryana High Court, Chandigarh vide CWP No. 9647 of 2018.

Time schedule for payment of fee for the entire programme

	No of fee waivers granted with the amount and name of stutents	NIL
	No of Scholarship offered by the Institution duration and amount	03 for two years
	Criteria for fee waivers/scholarship	Family income should be less than 8lacs per annum
	Estimate cost of boarding and lodging in Hostel	Hostel facility is not available as all the students are from nearby area
	Admission	
	• Number of seats sanctioned with the year of approval	60 seats (Approval 2021-22)

Number of Students admitted under various categories each year in the last three years

Session	Gen.	BC	SC	PH	ESM	Total
2021-2022	19	33	8	0	0	60

	• Number of applications received during last two years for admission under Management Quota and number admitted	30 applications received and 15 students admitted
	• **Admission Procedure**	

Calendar for admission against Management/vacant seats:
Last date for admission   As per AICTE Cut off date
Starting of academic session   As per HSBTE Academic Calendar
Last date of the request for applications   Two weeks before cut off date
Last date of the submission of application   one week before cut off date
Dates for the announcing final results   Two days after last date of submission
Release of admission list   on same day
Date for acceptation by the candidate   Next two days
Last of closing of application   AICTE cut off date
Starting of Academic session   As per HSBTE Academic Calendar

Criteria and Weightage For Admission

Entry Qualification	10+2 from Board of School Education, Haryana, or equivalent examination from a recognized board/ university with 35% marks (Subject to change by State Govt. decision).
Eligibility	(Subject to change by State Govt. / Pharmacy Council decision if any) Pass with 35% marks from a recognized Board/University in any of the following examination with pass in Physics, Chemistry and Biology/ Mathematics Regular 10+2 examination only in science academic stream. Or Any other qualification approved by Pharmacy Council of India as equivalent to any of the above examination.

PART F: INFRASTRUCTURE REQUIREMENT FOR DIPLOMA COURSES IN PHARMACY

Norms for Land requirement and built-up area for Diploma Level Technical Institution (for Diploma Courses as per PCI)

1. Rooms:

Particulars	Number of rooms required	Minimum Carpet Area required	Carpet Area available
Computer Centre inclusive of Language Laboratory	01	75sqm	75sqm
Library	01	150sqm	150sqm
Seminar Hall	01	132 sqm	132 sqm
Smart class room	01	66 sqm	66 sqm
Class room for D. Pharmacy (To accommodate 60 students)	02	90 Sq. mts of each room	180sqm

2. Laboratory requirement :

Sl. No.	Name of Infrastructure	Requirement as perNorms	Available No.	Area inSq. mts
1	Laboratory Area for D. Pharm Course	50 Sq mts x n (n=05)	05	375Sqm
2	Pharmaceutics Pharmaceutical Chemistry Physiology and Pharmacology Pharmacy Practice Pharmacognosy **Total no. of Labs for D. Pharm Course**	01 Laboratory 01 Laboratory 01 Laboratory 01 Laboratory 01 Laboratory **05 Laboratories** 01 (10 sq.mts)	01 01 01 01 01 01	75 sqm 75 sqm 75 sqm 75 sqm 75 sqm 10sqm

	*Animal House			
3	Preparation Room for each lab (One room can be shared by two labs, if itis in between two labs)	10 Sq.mts (minimum)	5	50sqm
4	Area of the Machine Room	100 Sq mts	01	100 Sq mts
5	Aseptic Room	25 Sq mts		25 Sq mts
6	Store Room – I	1 (Area 20 Sq mts)	01	20 sqm
7	Store Room – II (For Inflammable chemicals)	1 (Area 20 Sq mts)	02	40 sqm

Fire and Safety Certificate	**Yes**
Hostel Facilities	**No**

Library

Number of Library books : 1269
Number of titles : 337
Number of National Journal subscribe : 10
Number of International Journal subscribe : 05
E-Library facilities : Provided

Laboratory			**Phar**				
Sr. No.	Name of Course	Name of Laboratory	Total Area (in Sqm.)	Major Equipments			
1	D. Pharmacy	Pharmaceutics-I	100	Hand grinders, Conical percolators, Hot plates, Incubator, Hot air oven, Copper water baths, Suppository moulds, Pestle & mortars (simple), Triple beam balances, Dispensing balances, Sieves Heating mantles, De-ionizer.			
2	D. Pharmacy	Pharmaceutics-II	100	Infrared moisture balance, oven, bulk density apparatus, filtration assemblies, calorimeter, wet & dry			

				thermometer, vacuum oven, sieve sets			
3	D. Pharmacy	Pharmaceutical Chemistry-I	100	Semi Micro Analysis Kit, Pair of Tongs, Nasser's Cylinder, Hot air oven, Fire Extinguisher, Hot plate, Centrifugal machine, Distillation Unit, Vacuum pump, Magnetic stirrer, Melting point, Atomic Model, Heating mantles 500 ml or 250 ml, Kipp's apparatus, Desiccators.			
4	D. Pharmacy	Pharmaceutical Chemistry-II	100	Burette's stand, Pipette stand, Distillation unit, Oven, TLC Kit, UV Cabinet, Iodine flask, Measuring Cylinders, Conical flask, Analytical Balances			
5	B. Pharmacy/ D. Pharmacy	Pharmacology-I	100	B.P apparatuses, E.S.R. pipette, Binocular microscope, Bone set, Centrifugal machine, E.S.R. stands, Haemocytometer,Microscopes, Stethoscope, Spiro meter, Stopwatches, Dissection boxes, Rexine charts, Fiber model of Ear, Nose, Heart, Reproductive system – Male & Female, Brain, Eye, Human skeleton (Articulated) etc.			
6	D. Pharmacy	Pharmacognosy - II	100	Soxhlet extractors, distillation apparatus, TLC kit plates & chambers etc.			
7	D. Pharmacy	Pharmaceutical Analysis & Bio Chemistry	90	Burette's stand, Pipette stand, Distillation unit, Oven, TLC Kit, UV Cabinet, Iodine flask, Measuring Cylinders, Conical flask, Analytical balances			
8	/ D. Pharmacy	Microbiology/ Biotech	88	Autoclaves, Aseptic Cabinet, Colony Counter, Incubator, B.O.D. incubator, Microscopes, oven,			

					Refrigerator, Laminar air flow bench, Air conditioner. Turbidity meter, Antibiotic Zone reader.			

3. Computer and other Facilities:

Internate bandwidth	100mps
Number and configuration of system	20
Total No. of system connected by LAN	15
Total No. of system connected by WAN	02
Major software package's available	Yes
Special purpose facilities available	NIL

List of facilities available	
Games and Sports Facilities	All the necessary sports materials are available in the Institute to support indoor and outdoor games.
Extra-Curricular Activities	Every year an Annual Function and pharmacy week is organized in the Institute Campus
Soft Skill Development Facilities	Communication lab is available
Teaching Learning Process	Faculties give power point presentation once in a week, e-classroom is used in teaching and learning process.
Curricula and syllabus for each of the programmes as approved by the Board	For D. Pharmacy: Syllabus of PCI/HSBTE as per Education Regulations 1991 is being followed.
Academic Time Table with the name of the Faculty members handling the Course	Teaching load is distributed as AICTE Norms
Internal Continuous Evaluation System in place	As per old syllabus for D. Pharmacy courses three (average of best two) Sessional Exams are taken for sending 20% of Internal Assessment (taking average) to University/HSBTE accordingly. But, as per current implemented syllabus of PCI, average of two sessional per semester for sending 25% of Internal Assessment in B. & M. Pharmacy.
Student's assessment of Faculty, System in place	Yes
Special Purpose	
Software, all design tools in case	Not available
Academic Calendar and frame work	As per HSBTE Schedule
Best Practices Adopted if any	Power Point Presentations by students, faculty

	& guest lecture are conducted.
Enrollment of students in the last 3 years	2021-22 No of students 60
List of Research Projects/ Consultancy Works • Number of Projects carried out, funding agency, Grant received • Publications (if any) out of research in last three years out of masters projects • Industry Linkage • MoUs with Industries (minimum 3)	NIL In Process
LoA and subsequent EoA till the current Academic Year	Display online
Accounted audited statement for the last three years	Uploaded on website
Best Practices adopted, if any	Power point presentation communication skills Programme regularly done.